

**RURAL PRESERVATION OF CLINTON COUNTY, INC.
48 GANONG DRIVE, SUITE 1, SARANAC, NY 12981**

**HOUSING REHABILITATION GRANT PROGRAM
CONTRACTOR APPLICATION**

A. GENERAL INFORMATION

Company Name: _____ Telephone # _____

Address: _____

Email address: _____ OK to email you bids materials? ___yes ___no

Owner(s) Name: _____ Contact Person: _____

Federal and/or State I.D. # (s) _____ / _____

Registered with Clinton County Clerk- DBA? _____

Number of employees: Seasonal _____ Permanent _____

Number of years in business _____ Type of business: ___Sole Proprietorship ___Partnership ___Corporation

Do you charge for estimates? ___yes ___no

Is the company EPA Lead Based Paint Certified? ___yes (please provide copy of certification) ___no

B. INSURANCE REQUIREMENTS

Contractors performing work through this program are required to carry a minimum of \$500,000.00 in general liability insurance. Worker's compensation and NY Disability are required if contractor has employees. Please submit a certificate of insurance, displaying your coverage from your insurance agent.

C. CREDIT REFERENCES

Please submit with this application the names, addresses, and telephone numbers for 3 of your recent clients:

Bank Name and Phone Number: _____

Supplier Name and Phone Number: _____

Supplier Name and Phone Number: _____

Supplier Name and Phone Number: _____

Other: Name and Phone Number: _____

D. JOB REFERENCES: Please list job references on page 2

Signature of Owner, Principal of Firm

Print Name and Title

Date

Our company can do the following types of work:

- Well drilling
- Foundations (concrete, block)
- Repair/repoint of stone walls
- Bilco style cellar entrances
- Chimneys (masonry, double, triple wall)
- Siding (repair, replacement)
- Fascia & soffit (wood, vinyl, alum.)
- Gutters & downspouts
- New windows
- Vinyl replacement windows
- Window repair, reglaze, install storms
- Roofing (strip, sheath, re-roof)
- Mobile home add-a-roof or roof-overs
- Electrical (services, panels, wiring)
- Smoke alarms (hard-wired, battery)
- Whole house plumbing
- Water pumps & pressure/storage tanks
 - Jet
 - Submersible
- Water heaters (electric, gas, oil)
- Heating systems (wood, gas, oil, forced-air, Boilers, electric)
- Septic systems (repair, replace)
- Excavation (backhoe, dozer, dump truck)
- Structural repairs (joists, beams, porch, deck, steps, stairs)
- Small plumbing repairs
- Insulation (blown-in, fiberglass)
- Sheetrock walls/ceilings, spackling
- Painting or staining

References: List 2 names with phone numbers, as indicated below, for each category checked.

Masonry: _____

Siding: _____

Windows/Doors: _____

Roofs: _____

Electrical: _____

Plumbing: _____

Heat: _____

Septic: _____

Other: List 2 names with phone numbers for work you have done other than those listed above.

I will bid on jobs in the following towns:
